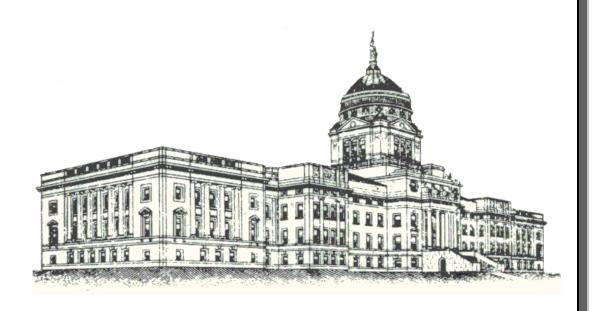
# Profile mployee

### **State of Montana**



**Department of Administration State Personnel Division** 

January 23, 2006

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#### INTRODUCTION

Governor Brian Schweitzer is fully committed to equal employment opportunity and equal access to state programs and services in State government. The Governor has charged the Department of Administration to encourage and exercise leadership in the development of effective personnel administration for agencies in Montana State government. The Department shall foster and develop programs for recruitment and selection of capable persons for permanent, seasonal, temporary, and other types of positions and for the improvement of employee effectiveness. <sup>1</sup>

The Department, also, develops a personnel classification plan for state positions and classes of positions in state service, and administers a market-based compensation system necessary to attract and retain competent and qualified employees.<sup>2</sup>

The Employee Profile answers the most frequently asked questions about state employees. The profile also serves to report to the Governor on the status of the Equal Employment Opportunity (EEO) program.

Chapter I contains general statistical information about state employees in the Executive, Legislative and Judicial Branches of government (see organizational charts), such as the number of employees by agency, regular versus temporary/seasonal employees, employee leave information and EEO status (race, sex and age) by agency.

Chapter II contains information on the Equal Employment Opportunity and Classification and Pay Programs and includes information on employee compensation by pay plan and EEO (occupational) category.

The Employee Profile covers the period from January 1, 2005 to December 31, 2005 for reports showing new hires, transfers, terminations and leave taken for vacation, sick and compensatory time. Other reports are a snapshot of the workforce as of the 2006 date on the report. The last Employee Profile was produced January 20, 2005.

For further information on these topics, contact Linda Davis, State EEO and SABHRS HR Program Coordinator at (406) 444-3796, e-mail <a href="mailto:ldavis@state.mt.us">ldavis@state.mt.us</a> or mail to:

Department of Administration State Personnel Division P.O. Box 200127 Helena, MT 59620-0127

**NOTE:** Alternative Accessible Formats of this report will be provided on request. Persons who need an alternative format should contact the State Personnel Division, Department of Administration, 125 N. Roberts St., PO BOX 200127, Helena, MT 59620-0127. Telephone 406-444-3871. Those using a TTY may call through the Montana Relay Service at 711.

<sup>1</sup> Statutory authority is found at Montana Codes Annotated, Section 2-18-102.

<sup>2</sup> Statutory authority is found at Montana Codes Annotated, Sections 2-18-201 and 2-18-301.

#### **MONTANA EXECUTIVE BRANCH** SECRETARY OF STATE (Elected) ATTORNEY GENERAL (Elected) DEPARTMENT OF JUSTICE GOVERNOR AND STATE AUDITOR (Elected) SUPERINTENDENT OF PUBLIC INSTRUCTION (Elected) LIEUTENANT GOVERNOR (Elected) Board of Crime Control Office of Indian Affairs Board of State Office of Budget & Program Planning Office of Economic Canvassors Opportunity Office of Community Department of Transportation (Director) Department of Military Affairs (Adjutant General) Department of Administration Department of Revenue (Director) (Director) Teachers' Retirement Board Transportation Commission State Tax Appeals Board State Compensation Mutual Insurance Fund Public Employees State Energy Response Commission Board of Aeronautics Retirement Board Office of Public (Workers' Comp) State Banking Board Board of Examiners Lottery Commission Consensus Council Department of Corrections (Director) Board of Regents ommissioner of Highe Board of Public Board of Education (Executive Secretary) Education Montana Sentencing Commission Arts Council State Library Preservation Board Historical Society Department of epartment of Livestocl Department of Department of Agriculture (Director) Board of Livestock Executive Secretary vironmental Quality (Director) Commerce (Director) Wheat and Barley Committee Alfalfa Seed Committee Board of Environmental Review Board of Horseracing Health Facilities Board Hard Rock Mining Board Petroleum Tank Release Compensation Board Ag Development Council Board of Hail Insurance Board of Milk Control Board of Housing Coal Board Livestock Crimestoppers Mint Committee Board of Investments Commission Department of Fish, Wildlife and Parks (Director) Department of Natural Resources and Department of Public Health and Human Services (Director) Department of Labor Conservation (Director

Board of Personnel Appeals

Workers' Compensation Court

> Human Rights Commission

Board of Labor Appeals

Other Professional and Occupational Licensing Board

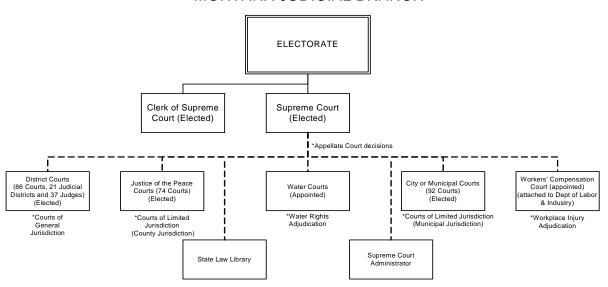
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Board of Water Well Contractors

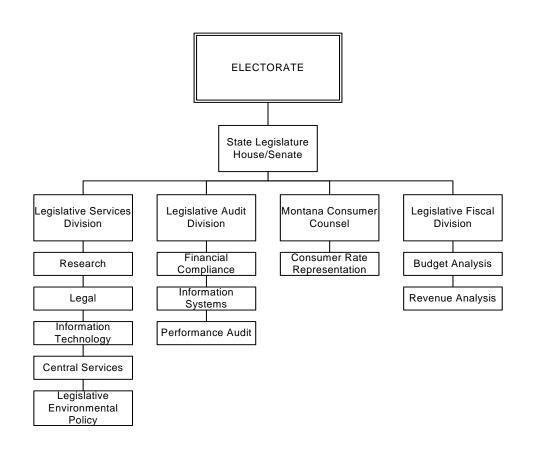
Board of Oil and Gas Commission Land Board

Reserved Water Rights Compact Commission Board of Social and Rehabilitation Appeals Fish, Wildlife and Parks (Director)

#### MONTANA JUDICIAL BRANCH



#### MONTANA LEGISLATIVE BRANCH



#### **CHAPTER I**

#### **OVERVIEW OF STATE EMPLOYEES**

State employees, for the purpose of this overview, are all employees in the executive, judicial and legislative branches of government, except university system employees and legislators.

#### Total Employees - 13,546

Female – 6,572 Male – 6,972

Minority Employees - 456 American Indian - 270 Other Minorities - 186

Regular Employees –12,082 Temporary - 1,464

Female - 5,953 Males - 6,129 Female - 619 Males - 843

Average age - 46 for women – 46 for men - 47

**Total Vacation Leave Accrued** <sup>1</sup> - 1,912,155.22 hours
Average balance per employee - 151.82 hours
Average taken per employee - 112.40 hours

**Total Sick Leave Accrued** <sup>2</sup> - 3,869,718.53 hours
Average balance per employee - 305.86 hours
Average taken per employee - 63.18 hours

**Total Non-Exempt Compensatory Time Accrued -**Average balance per employee 
Average taken per employee 
172,881.01 hours
33.70 hours
41.86 hours

**Total Exempt Compensatory Time Accrued -**Average balance per employee 
Average taken per employee 
141,912.76 hours
68.26 hours
80.72 hours

Average Length of Service in State Government - 11.48 years

**Average Salary for Regular Employees-** Hourly - \$18.53 Annual Salary - \$38,550.40 These are **weighted averages** using all pay plans.

Average for women: Hourly - \$16.77 Annual Salary - \$34,876.11 Average for men: Hourly - \$20.26 Annual Salary - \$42,137.48

1 For example, the amount of vacation leave credits available to a full-time employee who has worked for the State 10 years or less is 15 working days per year or 120 hours per year.

2 For example, the amount of sick leave credits available to a full-time employee is 12 working days per year or 96 hours per year.

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM

#### **EMPLOYMENT INFORMATION**

These tables provide employment information for full and part-time regular employees. They include employees in the executive, judicial and legislative branches of government, except university system employees and legislators.

Employment Rates for Calendar Year 2005						
New Hire Rate – new to state government	9.90%	1,196				
Promotion Rate – promotions within an agency	6.80%	822				
Rehire Rate – rehired state employee	2.34%	283				
Transfer Rate- transferred to another agency	2.16%	269				
Transfer Rate – transferred within an agency	2.76%	335				
Termination Rate- terminated from state government	11.80%	1,426				
First Year Separation Rate – hired and terminated within 2005	13.04%	156				
Current Workforce		12,082				

Reasons for Terminations for C	Reasons for Terminations for Calendar Year 2005						
Death	22						
Grant Funds Ended	10						
Compensation	10						
Personal Reasons	834						
Other Reasons	228						
Retirement	307						
Reduction in Force	15						
End Seasonal Employment *	20						
End Short-Term Employment *	16						
End Temporary Employment *	87						
Total	1,549						
Involuntary Terminations **	83						

<sup>\*</sup> These reasons were not used in calculating the termination rate.

<sup>\*\*</sup> The Compensation Committee in 2004 asked for information regarding the number of involuntary terminations from state government. Involuntary terminations are not recorded in a separate category in SABHRS. Agencies agreed to track terminations for cause during the calendar year 2005. 19 agencies reported and 3 of those agencies reported no involuntary terminations

#### **STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM** NUMBER OF EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

		Number of Employees					
Department	Total*	Regular**	Temporary/Seasonal***				
Administration	537	511	26				
Agriculture	120	93	27				
Board of Public Education	4	4	0				
Commerce	179	174	5				
Commissioner/Higher Ed.	92	91	1				
Consumer Council	5	5	0				
Corrections	1,183	1,169	14				
Environmental Quality	400	381	19				
Fish, Wildlife, & Parks	1,140	676	464				
Governor's Office	67	62	5				
Judiciary	404	390	14				
Justice	763	740	23				
Labor & Industry	842	799	43				
Legislative Branch	148	113	35				
Livestock	146	136	10				
Military Affairs	184	166	18				
Montana Arts Council	11	10	1				
Montana Historical Society	74	66	8				
Montana State Library	42	41	1				
Natural Resources & Conservation	535	475	60				
Office of Public Instruction	215	163	52				
Political Practices	4	4	0				
Public Health & Human Services	2,944	2,768	176				
Public Service Commission	38	38	0				
Revenue	613	537	76				
School for Deaf & Blind	197	123	74				
Secretary of State	50	47	3				
State Auditor	74	71	3				
State Fund	266	265	1				
Transportation	2,269	1,964	305				
State Totals:	13,546	12,082	1,464				

Includes data from all state employees except university system employees and legislators.

Includes full-time and part-time regular employees.
Includes full-time and part-time temporary, seasonal, and short term employees.

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM MALE AND FEMALE EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

		Employe	es *	Regular **			Temporary/Seasonal ***		
Department	Total	Male	Female	Total	Male	Female	Total	Male	Female
Administration	537	271	266	511	262	249	26	9	17
	120	55	65	93	38	55	27	17	10
Agriculture  Board of Public Education	4	2	2	4	2	2	0	0	0
	179	74	105	174	71	103	5	3	2
Commerce	92	23	69	91	22	69	1	1	0
Commissioner/Higher Ed.	5	3	2	5	3	2	0	0	0
Consumer Council	1,183	745	438	1,169	739	430	14	6	8
Corrections	400	220	180	381	214	167	19	6	13
Environmental Quality	1,140	771	368	676	499	177	464	272	191
Fish, Wildlife, & Parks	67	34	33	62	31	31	5	3	2
Governor's Office	404	153	251	390	151	239	14	2	12
Judiciary	763	430	333	740	412	328	23	18	5
Justice									
Labor & Industry	842	323	519	799	312	487	43	11	32
Legislative Branch	148	61	87	113	48	65	35	13	22
Livestock	146	89	57	136	80	56	10	9	1
Military Affairs	184	134	50	166	123	43	18	11	7
Montana Arts Council	11	0	11	10	0	10	1	0	1
Montana Historical Society	74	28	46	66	26	40	8	2	6
Montana State Library	42	19	23	41	19	22	1	0	1
Natural Resources & Conservation	535	358	177	475	317	158	60	41	19
Office of Public Instruction	215	68	147	163	46	117	52	22	30
Political Practices	4	1	3	4	1	3	0	0	0
Public Health & Human Services	2,944	835	2,108	2,768	737	2,031	176	98	77
Public Service Commission	38	24	14	38	24	14	0	0	0
Revenue	613	217	396	537	190	347	76	27	49
School for Deaf & Blind	197	37	160	123	27	96	74	10	64
Secretary of State	50	15	35	47	14	33	3	1	2
State Auditor	74	26	48	71	26	45	3	0	3
State Fund	266	93	173	265	93	172	1	0	1
Transportation	2,269	1,863	406	1,964	1,602	362	305	261	44
State Totals:	13,546	6,972	6,572	12,082	6,129	5,953	1,464	843	619

<sup>\*</sup> Includes data from all state employees except university system employees and legislators.

<sup>\*\*</sup> Includes full-time and part-time regular employees.

<sup>\*\*\*</sup> Includes full-time and part-time temporary, seasonal, and short term employees.

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM MINORITY EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

	E	imployees *		Regu	ılar **	Temporary/Seasonal ***	
Department	Total	American Indian	Other Minorities	American Indian	Other Minorities	American Indian	Other Minoritie
Administration	537	5	7	5	6	0	1
Agriculture	120	2	1	2	1	0	0
Board of Public Education	4	0	0	0	0	0	0
Commerce	179	3	1	3	1	0	0
Commissioner/Higher Ed.	92	10	1	10	1	0	0
Consumer Council	5	0	0	0	0	0	0
Corrections	1,183	17	15	17	15	0	0
Environmental Quality	400	3	7	2	7	1	0
Fish, Wildlife, & Parks	1,140	1	2	1	2	0	0
Governor's Office	67	4	0	4	0	0	0
Judiciary	404	1	1	1	1	0	0
Justice	763	10	14	10	14	0	0
Labor & Industry	842	29	15	17	14	12	1
Legislative Branch	148	0	0	0	0	0	0
Livestock	146	1	0	0	0	1	0
Military Affairs	184	0	0	0	0	0	0
Montana Arts Council	11	0	0	0	0	0	0
Montana Historical Society	74	1	0	1	0	0	0
Montana State Library	42	0	1	0	1	0	0
Natural Resources & Conservation	535	4	2	4	2	0	0
Office of Public Instruction	215	8	5	5	5	3	0
Political Practices	4	0	0	0	0	0	0
Public Health & Human Services	2,944	92	64	87	60	5	4
Public Service Commission	38	1	0	1	0	0	0
Revenue	613	10	9	5	7	5	2
School for Deaf & Blind	197	0	4	0	3	0	1
Secretary of State	50	0	2	0	2	0	0
State Auditor	74	1	0	1	0	0	0
State Fund	266	0	10	0	10	0	0
Transportation	2,269	67	25	58	24	9	1
State Totals:	13,546	270	186	234	176	36	10

<sup>\*</sup> Includes data from all state employees except university system employees and legislators.

<sup>\*\*</sup> Includes full-time and part-time regular employees.

<sup>\*\*\*</sup> Includes full-time and part-time temporary, seasonal, and short term employees.

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM AVERAGE AGE OF MALE/FEMALE EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

Department	Employees* Average Age	Regular** Average Age	Temporary/ Seasonal*** Average Age	Male Average Age	Female Average Age
Administration	47	47	49	46	47
Agriculture	46	45	50	49	44
Board of Public Education	44	44	0	52	36
Commerce	48	48	34	47	48
Commissioner/Higher Ed.	45	44	62	45	44
Consumer Council	55	55	0	58	50
Corrections	44	44	47	45	43
Environmental Quality	46	46	34	47	44
Fish, Wildlife, & Parks	45	45	44	46	42
Governor's Office	45	45	34	43	46
Judiciary Branch	47	47	47	48	47
Justice	45	45	45	44	46
Labor & Industry	49	49	45	52	47
Legislative Branch	46	45	48	47	45
Livestock	48	48	47	48	49
Military Affairs	46	47	40	46	45
Montana Arts Council	53	53	55	0	53
Montana Historical Society	48	48	51	50	47
Montana State Library	45	45	36	44	46
Natural Resources & Conservation	46	47	42	47	45
Office of Public Instruction	51	50	55	53	50
Political Practices	32	32	0	37	30
Public Health & Human Services	47	48	40	47	47
Public Service Commission	50	50	0	52	46
Revenue	45	47	35	47	45
School for Deaf & Blind	44	45	42	42	44
Secretary of State	46	45	62	46	46
State Auditor	47	48	29	48	46
State Fund	46	46	30	47	45
Transportation	46	46	45	46	44
State Totals:	46	47	43	47	46

<sup>\*</sup> Includes data from all state employees except university system employees and legislators.

<sup>\*\*</sup> Includes full-time and part-time regular employees.

<sup>\*\*\*</sup> Includes full-time and part-time temporary, seasonal, and short term employees.

LVVAC-001

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM VACATION LEAVE FOR EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

	Cı	urrent Vacation Le	ave*	Vacation Leave Taken**			
Department	Employees	Total Balance	Average	Employees	Total Taken	Average	
Administration	504	81,617.89	161.94	511	59,721.19	116.87	
Agriculture	111	16,581.22	149.38	110	10,153.61	92.31	
Board of Public Education	4	1,176.71	294.18	4	210.00	52.50	
Commerce	174	27,710.26	159.25	174	20,067.10	115.33	
Commissioner/Higher Education	91	14,239.97	156.48	92	8,573.05	93.19	
Consumer Council	5	1,297.62	259.52	5	690.00	138.00	
Corrections	1,178	163,941.33	139.17	1,183	125,361.20	105.97	
Environmental Quality	381	55,000.57	144.36	381	44,309.45	116.30	
Fish, Wildlife & Parks	888	165,948.25	186.88	893	78,513.83	87.92	
Governor's Office	62	9,120.14	147.10	63	3,049.24	48.40	
Judiciary	351	45,500.36	129.63	350	37,738.95	107.83	
Justice	703	115,430.02	164.20	707	83,965.18	118.76	
Labor & Industry	830	112,360.38	135.37	842	103,562.40	123.00	
Legislative Branch	121	20,242.54	167.29	122	15,851.40	129.93	
Livestock	141	26,171.29	185.61	143	18,050.98	126.23	
Military Affairs	177	27,260.32	154.01	176	18,650.87	105.97	
Montana Arts Council	9	1,496.44	166.27	8	993.75	124.22	
Montana Historical Society	71	10,445.99	147.13	71	8,832.86	124.41	
Montana State Library	34	3,955.73	116.35	34	3,666.00	107.82	
Natural Resources & Conservation	497	87,687.03	176.43	499	56,000.30	112.23	
Office of Public Instruction	205	31,042.67	151.43	203	16,994.15	83.72	
Political Practices	4	333.07	83.27	3	252.00	84.00	
Public Health & Human Services	2,753	388,862.80	141.25	2,770	327,280.76	118.15	
Public Service Commission	33	6,874.28	208.31	33	4,742.76	143.72	
Revenue	552	79,117.36	143.33	562	65,199.48	116.01	
School for Deaf & Blind	97	4,647.04	47.91	98	4,147.90	42.33	
Secretary of State	50	6,559.35	131.19	49	5,745.41	117.25	
State Auditor	71	10,486.05	147.69	72	7,319.50	101.66	
State Fund	265	45,033.33	169.94	266	30,758.29	115.63	
Transportation	2,233	352,015.18	157.64	2,245	263,541.85	117.39	
State Totals:	12,595	1,912,155.22	151.82	12,669	1,423,943.44	112.40	

<sup>\*</sup> Active employees with balance greater than zero.

<sup>\*\*</sup> Active employees with time taken in last calendar year.

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM SICK LEAVE FOR EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

		Current Sick Le	Sick Leave Taken**			
Department	Employees	Total Balance	Average	Employees	Total Taken	Average
Administration	507	184,028.52	362.98	514	32,596.90	63.42
Agriculture	111	35,255.03	317.61	110	4,514.68	41.04
Board of Public Education	4	2,906.70	726.67	4	89.00	22.25
Commerce	174	51,875.06	298.13	174	11,403.96	65.54
Commissioner/Higher Education	91	20,430.75	224.51	93	5,782.65	62.18
Consumer Council	5	3,373.28	674.66	5	96.50	19.30
Corrections	1,179	302,846.50	256.87	1,184	76,928.03	64.97
Environmental Quality	384	97,867.94	254.86	384	26,656.57	69.42
Fish, Wildlife & Parks	890	501,295.25	563.25	895	24,581.65	27.47
Governor's Office	62	16,778.06	270.61	63	1,814.32	28.80
Judiciary	349	95,561.36	273.81	348	20,193.69	58.03
Justice	705	230,309.13	326.68	709	43,069.58	60.75
Labor & Industry	830	218,244.89	262.95	842	62,095.22	73.75
Legislative Branch	121	50,477.57	417.17	123	8,067.04	65.59
Livestock	141	88,200.40	625.53	143	6,862.46	47.99
Military Affairs	177	58,804.15	332.23	176	9,061.45	51.49
Montana Arts Council	9	2,656.24	295.14	8	261.00	32.63
Montana Historical Society	71	24,476.66	344.74	71	4,205.50	59.23
Montana State Library	34	7,301.89	214.76	34	1,662.00	48.88
Natural Resources & Conservation	499	201,240.89	403.29	500	27,136.18	54.27
Office of Public Instruction	206	58,373.06	283.36	204	9,077.06	44.50
Political Practices	4	1,069.48	267.37	3	171.00	57.00
Public Health & Human Services	2,751	640,226.81	232.73	2,768	201,312.11	72.73
Public Service Commission	34	17,227.37	506.69	34	2,555.10	75.15
Revenue	552	125,750.42	227.81	562	41,579.74	73.99
School for Deaf & Blind	144	38,871.09	269.94	146	7,972.12	54.60
Secretary of State	50	8,142.02	162.84	49	3,967.15	80.96
State Auditor	71	15,947.72	224.62	72	4,879.25	67.77
State Fund	265	65,657.88	247.77	266	14,457.36	54.35
Transportation	2,232	704,522.42	315.65	2,243	150,981.64	67.31
State Totals:	12,652	3,869,718.53	305.86	12,727	804,030.90	63.18

<sup>\*</sup> Active employees with balance greater than zero.

 $<sup>\</sup>ensuremath{^{**}}$  Active employees with time taken in last calendar year.

#### LVCOMP-003

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM COMPENSATORY TIME FOR NON-EXEMPT EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

	Currer	nt Compensatory T	ime*	Compensatory Time Taken**			
Department	Employees	Total Balance	Average	Employees	Total Taken	Average	
Administration	176	4,532.22	25.75	182	6,808.60	37.41	
Agriculture	57	1,058.35	18.57	56	2,455.23	43.84	
Board of Public Education	3	160.09	53.36	3	314.00	104.67	
Commerce	93	1,976.40	21.25	96	3,675.89	38.29	
Commissioner/Higher Education	50	1,418.49	28.37	51	2,087.00	40.92	
Consumer Council	0	0.00	0.00	0	0.00	0.00	
Corrections	308	4,715.47	15.31	317	17,731.08	55.93	
Environmental Quality	188	3,962.14	21.08	196	11,316.65	57.74	
Fish, Wildlife & Parks	352	8,492.48	24.13	358	20,309.02	56.73	
Governor's Office	10	418.27	41.83	10	882.00	88.20	
Judiciary	62	1,471.68	23.74	64	1,529.00	23.89	
Justice	397	16,551.46	41.69	394	13,306.82	33.77	
Labor & Industry	327	6,515.71	19.93	330	6,619.00	20.06	
egislative Branch	8	146.25	18.28	8	524.00	65.50	
Livestock	89	6,848.42	76.95	90	6,146.75	68.30	
Military Affairs	111	4,890.01	44.05	112	8,309.50	74.19	
Montana Arts Council	2	3.56	1.78	2	132.75	66.38	
Montana Historical Society	32	1,445.94	45.19	35	1,237.02	35.34	
Montana State Library	16	196.70	12.29	18	568.50	31.58	
Natural Resources & Conservation	46	555.60	12.08	49	1,483.00	30.27	
Office of Public Instruction	46	2,223.86	48.34	47	1,590.60	33.84	
Political Practices	1	62.75	62.75	1	286.00	286.00	
Public Health & Human Services	1,040	30,874.01	29.69	1,058	38,930.18	36.80	
Public Service Commission	13	311.80	23.98	13	47.50	3.65	
Revenue	291	9,973.86	34.27	293	7,442.25	25.40	
School for Deaf & Blind	27	421.67	15.62	28	707.94	25.28	
Secretary of State	21	218.65	10.41	21	215.00	10.24	
State Auditor	20	198.78	9.94	22	690.50	31.39	
State Fund	53	714.39	13.48	53	1,199.75	22.64	
Transportation	1,291	62,522.00	48.43	1,295	61,220.25	47.27	
State Totals:	5,130	172,881.01	33.70	5,202	217,765.78	41.86	

<sup>\*</sup> Active employees with balance greater than zero.

<sup>\*\*</sup> Active employees with time taken in last calendar year.

#### LVEXCOMP-004

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM COMPENSATORY TIME FOR EXEMPT EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

	Comp	ensatory Time Bal	Compensatory Time Taken**			
Department	Employees	Total Balance	Average	Employees	Total Taken	Average
Administration	123	5,728.70	46.57	125	6,948.95	55.59
Agriculture	28	2,491.30	88.98	26	2,145.00	82.50
Board of Public Education	1	217.00	217.00	1	93.00	93.00
Commerce	34	2,043.10	60.09	34	2,589.50	76.16
Commissioner/Higher Education	20	2,703.05	135.15	20	4,955.05	247.75
Consumer Council	4	215.00	53.75	4	315.50	78.88
Corrections	123	7,225.00	58.74	127	10,804.80	85.08
Environmental Quality	109	4,616.38	42.35	110	8,580.71	78.01
Fish, Wildlife & Parks	264	32,546.09	123.28	268	35,740.18	133.36
Governor's Office	38	7,552.45	198.75	39	4,595.75	117.84
Judiciary	62	4,128.25	66.58	63	6,942.00	110.19
Justice	86	3,957.15	46.01	88	5,533.50	62.88
_abor & Industry	40	2,317.60	57.94	38	2,758.00	72.58
Legislative Branch	80	10,418.00	130.23	80	8,939.50	111.74
Livestock	15	1,138.40	75.89	15	800.35	53.36
Ailitary Affairs	17	1,393.75	81.99	17	1,337.50	78.68
Montana Arts Council	5	1,404.05	280.81	5	832.25	166.45
Montana Historical Society	18	752.75	41.82	18	865.50	48.08
Montana State Library	9	209.80	23.31	9	849.00	94.33
Natural Resources & Conservation	269	10,959.21	40.74	263	17,973.75	68.34
Office of Public Instruction	75	6,708.23	89.44	79	9,132.75	115.60
Political Practices	1	32.50	32.50	1	82.00	82.00
Public Health & Human Services	410	16,671.33	40.66	419	21,124.97	50.42
Public Service Commission	14	741.65	52.98	14	383.00	27.36
Revenue	51	3,256.05	63.84	51	3,035.30	59.52
School for Deaf & Blind	33	549.10	16.64	33	192.40	5.83
Secretary of State	7	913.37	130.48	6	832.50	138.75
State Auditor	19	735.25	38.70	20	1,335.50	66.78
State Fund	9	171.50	19.06	9	101.00	11.22
Transportation	115	10,116.75	87.97	116	9,529.00	82.15
State Totals:	2,079	141,912.76	68.26	2,098	169,348.21	80.72

<sup>\*</sup> Active employees with balance greater than zero.

<sup>\*\*</sup> Active employees with time taken in last calendar year.

## STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM LENGTH OF SERVICE FOR EMPLOYEES BY DEPARTMENT AS OF 1/23/2006

Department	Number of Employees*	Average Length of Service In State Government**
Administration	512	12.00
Agriculture	114	8.66
Board of Public Education	4	11.19
Commerce	175	11.25
Commissioner/Higher Ed.	93	8.87
Consumer Council	5	21.95
Corrections	1,196	9.97
Environmental Quality	389	10.32
Fish, Wildlife, & Parks	932	10.86
Governor's Office	65	8.14
Judiciary	373	10.24
Justice	719	12.02
Labor & Industry	837	11.63
Legislative Branch	123	13.41
Livestock	143	14.06
Military Affairs	183	9.71
Montana Arts Council	10	7.77
Montana Historical Society	72	11.39
Montana State Library	35	13.09
Natural Resources & Conservation	524	12.25
Office of Public Instruction	211	11.60
Political Practices	4	7.10
Public Health & Human Services	2,824	12.29
Public Service Commission	38	14.63
Revenue	556	11.54
School for Deaf & Blind	168	7.36
Secretary of State	51	8.90
State Auditor	71	10.63
State Fund	266	9.43
Transportation	2,305	12.13
State Totals:	12,998	11.48

<sup>\*</sup> Includes data from all state employees except university system employees and legislators.

<sup>\*\*</sup> Includes earned service time from other jurisdictions such as city or county employment.

#### CHAPTER II

### EQUAL EMPLOYMENT OPPORTUNITY AND CLASSIFICATION AND PAY PROGRAMS

Governor Schweitzer wants all agencies, managers, supervisors and employees under his jurisdiction to make good faith efforts to ensure that all persons employed or served by Montana State government are afforded equal opportunity, without discrimination, based on race, color, sex, political or religious affiliation or ideas, culture, social origin or condition, sexual orientation, national origin, ancestry, age, disability, or marital status.

Table A compares statistics for this year to 2005.

State of Montana Regular Employees Only By EEO Category Comparing January 20, 2005 to January 23, 2006										
FF0.0.4	Total N	umbers	Fen	nale	Mino	rities				
EEO Category	2005	2006	2005	2006	2005	2006				
Officials/Administrators	1,082	1,111	351	370	19	22				
Professionals	5,807	5,976	3,000	3,082	176	179				
Technicians	1,739	1,706	1,281	1,279	63	66				
Protective Service	829	856	103	115	25	27				
Paraprofessional	531	496	340	313	30	28				
Office/Clerical	716	704	634	622	27	27				
Skilled Craft	851	853	30	35	41	41				
Service/Maintenance         430         380         150         137         26										
State Totals	11,985	12,082	5,889	5,953	407	410				

As part of the Classification and Pay Program, the State operates the following pay plans: Broadband, Statewide Classified, Exempt (exempt from classification and pay), Blue Collar, Legislative Services, Teachers, State Fund, Medical Professional, Information Technology and Engineering. Compensation information by pay plan is found on the following Reports: Pay-006 and Pay-008 on this Profile.

## STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM EMPLOYEES BY EEO CATEGORY AS OF 1/23/2006

		Number of Employees					
EEO Category	Employees*	Regular**	Temporary/Seasonal***				
Officials/Administrators	1,125	1,111	14				
Professionals	6,212	5,976	236				
Technicians	2,024	1,706	318				
Protective Service	878	856	22				
Paraprofessionals	546	496	50				
Office/Clerical	1,041	704	337				
Skilled Craft	1,118	853	265				
Service Maintenance	602	380	222				
State Totals:	13,546	12,082	1,464				

#### **EEO-008**

#### HISTORICALLY UNDERREPRESENTED GROUPS FOR REGULAR EMPLOYEES ONLY AS OF 1/23/2006

		Employees				
EEO Category	Total	Female	Minorities			
Officials/Administrators	1,111	370	22			
Professionals	5,976	3,082	179			
Technicians	1,706	1,279	66			
Protective Service	856	115	27			
Paraprofessionals	496	313	28			
Office/Clerical	704	622	27			
Skilled Craft	853	35	41			
Service Maintenance	380	137	20			
State Totals:	12,082	5,953	410			

<sup>\*</sup> Includes data from all state employees except university system employees and legislators.

<sup>\*\*</sup> Includes full-time and part-time regular employees.

<sup>\*\*\*</sup> Includes full-time and part-time temporary, seasonal, and short term employees.

#### **Broadband Pay Plan 020**

	Т	otal	Male		Female	
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Officials/Administrators	597	63,297.60	446	63,631.64	151	62,310.95
Professionals	3,540	42,290.73	2,106	43,896.68	1,434	39,932.21
Technicians	1,243	26,108.45	494	26,080.27	748	26,138.17
Protective Service	831	32,763.62	717	33,304.97	114	29,358.77
Paraprofessionals	37	26,366.35	26	26,411.20	11	26,260.34
Office/Clerical	342	23,830.65	55	22,514.84	287	24,082.81
Skilled Craft	323	35,738.13	297	36,654.78	26	25,267.19
Service Maintenance	171	23,319.65	115	25,197.38	56	19,463.60
TOTALS:	7,084	38,372.95	4,256	40,718.66	2,827	34,848.79

#### **Judicial Branch Pay Plan 030**

	т	otal	Male		Fema	le
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Officials/Administrators	55	51,038.96	23	47,335.17	32	53,701.07
Professionals	131	34,094.02	64	35,370.83	67	32,874.39
Technicians	60	37,317.26	17	39,841.82	43	36,319.18
Protective Service	6	21,331.17	5	21,437.40	1	20,800.00
Paraprofessionals	33	33,715.64	1	52,378.87	32	33,132.42
Office/Clerical	66	27,096.72	1	29,619.20	65	27,057.91
TOTALS:	351	35,730.72	111	38,008.45	240	34,677.27

<sup>\*</sup> Based on a 40-hour work week.

<sup>\*\*</sup> Includes data from all state employees except university system employees and legislators.

#### Statewide Classified Pay Plan 060

	Т	otal	Male		Female	
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Officials/Administrators	217	54,667.22	98	56,536.62	119	53,127.71
Professionals	1,938	37,042.89	550	38,423.70	1,388	36,495.73
Technicians	654	24,865.67	80	24,470.97	574	24,920.68
Protective Service	32	35,584.85	28	37,132.73	4	24,749.73
Paraprofessionals	455	22,044.25	178	22,714.08	277	21,613.81
Office/Clerical	399	21,706.04	71	21,453.38	328	21,760.74
Skilled Craft	19	25,718.61	15	26,070.74	4	24,398.14
Service Maintenance	162	21,267.24	61	23,578.69	101	19,871.22
TOTALS:	3,876	31,908.55	1,081	34,289.25	2,795	30,987.79

#### **Exempt Pay Plan 061**

	7	otal	Male		Female	
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Officials/Administrators	204	81,566.22	155	83,153.09	49	76,546.56
Professionals	180	47,022.94	44	66,503.76	136	40,720.32
Technicians	2	26,699.49	1	14,913.60	1	38,485.38
Paraprofessionals	14	26,797.79	4	41,002.90	10	21,115.74
Office/Clerical	165	22,880.95	77	22,566.00	88	23,156.54
Service Maintenance	1	24,924.64	0	0.00	1	24,924.64
TOTALS:	566	51,824.19	281	63,101.07	285	40,705.57

<sup>\*</sup> Based on a 40-hour work week.

<sup>\*\*</sup> Includes data from all state employees except university system employees and legislators.

#### Blue Collar Pay Plan 062

	Т	otal	Male		Female	
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Protective Service	5	32,293.52	4	32,542.72	1	31,296.72
Skilled Craft	771	34,920.47	752	34,947.69	19	33,843.13
Service Maintenance	95	33,801.86	86	33,802.21	9	33,798.56
TOTALS:	871	34,783.39	842	34,819.27	29	33,741.49

#### Legislative Branch Pay Plan 063

	Т	Total		Male		le
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Officials/Administrators	19	99,499.51	11	118,853.63	8	72,887.59
Professionals	76	53,804.76	35	55,933.20	41	51,987.80
Technicians	13	41,220.17	7	43,549.89	6	38,502.15
Paraprofessionals	6	36,487.32	0	0.00	6	36,487.32
Office/Clerical	30	22,060.51	5	16,669.95	25	23,138.62
TOTALS:	144	51,362.88	58	62,987.09	86	43,523.29

<sup>\*</sup> Based on a 40-hour work week.

<sup>\*\*</sup> Includes data from all state employees except university system employees and legislators.

#### Teachers' Pay Plan 064

	Total Male Female		Total Male		le	
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Professionals	33	44,169.62	19	41,903.23	14	47,245.43
TOTALS:	33	44.169.62	19	41,903.23	14	47,245.43

#### State Fund Pay Plan 065

	7	Total		Male		le
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Officials/Administrators	20	95,945.30	9	113,285.12	11	81,758.18
Professionals	158	55,236.84	67	61,389.93	91	50,706.54
Technicians	48	33,295.17	4	51,833.08	44	31,609.90
Protective Service	2	51,074.40	2	51,074.40	0	0.00
Office/Clerical	35	28,396.93	8	25,670.84	27	29,204.66
Skilled Craft	4	40,432.08	4	40,432.08	0	0.00
TOTALS:	267	50,570.28	94	61,800.72	173	44,468.19

<sup>\*</sup> Based on a 40-hour work week.

<sup>\*\*</sup> Includes data from all state employees except university system employees and legislators.

#### **Medical Professionals Pay Plan 067**

	1	Total		ale	Female	
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Professionals	24	117,019.65	16	122,580.31	8	105,898.35
Technicians	2	58,108.11	0	0.00	2	58,108.11
TOTALS:	26	112,488.00	16	122,580.31	10	96,340.30

#### Information Technology and Engineering Pay Plan 068

	т	Total		ale	Female	
EEO Category	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay
Officials/Administrators	12	59,269.98	8	57,710.83	4	62,388.29
Professionals	97	43,344.12	60	43,010.20	37	43,885.62
TOTALS:	109	45.097.43	68	44,739.69	41	45,690.75

<sup>\*</sup> Based on a 40-hour work week.

<sup>\*\*</sup> Includes data from all state employees except university system employees and legislators.

#### **Broadband Pay Plan 020**

	Total		М	Male		Female	
Pay Band	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay	
01	5	18,175.97	3	18,402.63	2	17,835.96	
02	150	20,722.00	41	20,491.94	109	20,808.54	
03	1,007	26,554.19	477	28,044.83	530	25,212.62	
04	752	30,586.41	395	31,041.12	357	30,083.30	
05	1,567	36,866.79	1,066	37,868.38	501	34,735.67	
06	2,084	43,668.16	1,268	45,244.07	816	41,219.33	
07	795	57,899.37	571	58,390.14	224	56,648.34	
08	139	74,356.91	100	75,184.38	39	72,235.20	
09	6	100,306.20	5	97,763.04	1	113,022.00	
TOTALS:	6,505	39,766.70	3,926	42,185.23	2,579	36,084.99	

#### Judicial Branch Pay Plan 030

	Total		М	Male		Female	
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay	
01	337	36,115.38	109	38,162.95	228	35,136.49	
TOTALS:	337	36,115.38	109	38,162.95	228	35,136.49	

<sup>\*</sup> Based on a 40-hour work wee

#### Statewide Classified Pay Plan 060

	To	otal	М	ale	ı	Female		
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay		
05	3	16,537.15	0	0.00	3	16,537.15		
06	19	16,940.04	6	16,591.81	13	17,100.76		
07	127	19,530.57	30	22,102.20	97	18,735.22		
08	338	20,849.78	67	20,963.01	271	20,821.79		
09	551	23,254.41	145	24,082.73	406	22,958.58		
10	240	24,918.40	51	23,525.39	189	25,294.30		
11	245	27,068.09	44	26,200.17	201	27,258.08		
12	377	29,230.04	76	29,398.78	301	29,187.44		
13	348	33,999.45	81	34,314.73	267	33,903.80		
14	456	36,037.19	128	36,014.74	328	36,045.95		
15	362	40,047.35	110	40,369.03	252	39,906.93		
16	229	43,903.56	78	44,412.83	151	43,640.50		
17	152	50,381.05	71	50,521.32	81	50,258.10		
18	80	54,510.04	37	54,647.40	43	54,391.86		
19	63	60,043.94	32	58,977.30	31	61,144.99		
20	11	68,080.85	5	69,885.83	6	66,576.69		
21	7	72,843.69	7	72,843.69	0	0.00		
22	9	81,812.51	5	85,835.83	4	76,783.37		
TOTALS:	3,617	32,335.22	973	35,277.46	2,644	31,252.47		

#### **Exempt Pay Plan 061**

	Total		М	Male		Female	
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay	
	349	66,673.88	197	77,114.79	152	53,141.90	
TOTALS:	349	66,673.88	197	77,114.79	152	53,141.90	

<sup>\*</sup> Based on a 40-hour work wee

#### Blue Collar Pay Plan 062

•									
	Total		М	Male		Female			
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay			
04	4	31,818.33	3	31,992.20	1	31,296.72			
05	12	31,555.06	12	31,555.06	0	0.00			
06	6	31,829.80	6	31,829.80	0	0.00			
07	44	33,009.54	41	32,964.04	3	33,631.37			
08	122	33,735.45	117	33,705.00	5	34,447.91			
09	56	34,723.37	55	34,715.88	1	35,135.36			
10	259	36,151.46	252	36,160.59	7	35,822.47			
11	18	36,753.24	18	36,753.24	0	0.00			
12	100	37,957.81	99	37,952.03	1	38,530.13			
13	15	40,663.86	15	40,663.86	0	0.00			
TOTALS:	636	35,597.63	618	35,616.89	18	34,936.29			

#### Legislative Branch Pay Plan 063

	Total		М	Male		Female	
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay	
	113	51,705.73	48	59,297.36	65	46,099.59	
TOTALS:	113	51,705.73	48	59,297.36	65	46,099.59	

<sup>\*</sup> Based on a 40-hour work wee

#### Teachers' Pay Plan 064

	Total		М	Male		Female	
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay	
01	9	49,020.77	4	40,272.09	5	56,019.71	
02	5	35,292.30	3	34,782.53	2	36,056.96	
03	5	42,402.38	2	42,703.37	3	42,201.72	
04	1	43,654.14	1	43,654.14	0	0.00	
05	5	45,756.00	5	45,756.00	0	0.00	
06	8	44,437.87	4	43,221.14	4	45,654.60	
TOTALS:	33	44,169.62	19	41,903.23	14	47,245.43	

#### State Fund Pay Plan 065

	Total		М	ale	ı	Female	
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay	
1A	6	20,036.64	2	19,611.28	4	20,249.32	
1B	7	23,208.64	2	22,538.88	5	23,476.54	
1C	11	26,003.78	2	26,113.36	9	25,979.43	
1D	10	31,890.98	0	0.00	10	31,890.98	
2A	36	31,635.76	0	0.00	36	31,635.76	
2B	14	34,912.80	4	34,281.52	10	35,165.31	
2C	4	40,432.08	4	40,432.08	0	0.00	
2D	28	43,102.95	7	45,059.63	21	42,450.72	
2E	27	49,192.92	9	48,056.32	18	49,761.23	
3 <b>A</b>	54	54,897.79	19	55,331.07	35	54,662.58	
3B	24	61,354.37	13	62,290.08	11	60,248.52	
3C	8	67,284.62	8	67,284.62	0	0.00	
3D	18	78,605.74	15	78,811.34	3	77,577.76	
3E	10	76,951.68	2	80,590.64	8	76,041.94	
4A	2	91,394.16	1	90,417.60	1	92,370.72	
EE	7	131,222.15	6	132,142.40	1	125,700.64	
TOTALS:	266	50,650.92	94	61,800.72	172	44,557.42	

\* Based on a 40-hour work wee

#### **Medical Professionals Pay Plan 067**

		·							
	To	otal	М	lale	Female				
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay			
17	2	58,108.11	0	0.00	2	58,108.11			
21	3	69,098.36	0	0.00	3	69,098.36			
23	1	76,984.13	1	76,984.13	0	0.00			
31	2	111,466.36	2	111,466.36	0	0.00			
32	9	142,869.41	5	141,242.28	4	144,903.32			
34	1	147,294.58	1	147,294.58	0	0.00			
MM2	2	64,852.93	2	64,852.93	0	0.00			
MP1	2	91,523.90	1	122,769.39	1	60,278.40			
MP2	1	163,332.48	1	163,332.48	0	0.00			
MP3	2	139,023.86	2	139,023.86	0	0.00			
TOTALS:	25	112,427.25	15	123,151.88	10	96,340.30			

#### Information Technology and Engineering Pay Plan 068

	To	otal	М	Male		Female	
Grade	Employees	Average Pay	Employees	Average Pay	Employees	Average Pay	
13	10	34,063.44	4	30,690.26	6	36,312.23	
14	15	39,140.51	7	38,670.10	8	39,552.12	
15	39	42,006.52	26	40,450.71	13	45,118.16	
16	31	49,124.18	21	48,738.88	10	49,933.33	
17	9	55,865.74	8	56,746.08	1	48,822.99	
18	3	60,865.65	2	59,821.85	1	62,953.26	
19	1	65,484.07	0	0.00	1	65,484.07	
21	1	75,900.95	0	0.00	1	75,900.95	
TOTALS:	109	45,097.43	68	44,739.69	41	45,690.75	

<sup>\*</sup> Based on a 40-hour work wee

# STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM NEW HIRES/REHIRES/TRANSFERS/TERMINATIONS\* REGULAR EMPLOYEES ONLY 1/23/2006

		Current Workforce		
EEO Category	Total	Female	Minority	
Official and Administrators	1,111	370	22	
Professionals	5,976	3,082	179	
Technicians	1,706	1,279	66	
Protective Service	856	115	27	
Paraprofessionals	496	313	28	
Office/Clerical	704	622	27	
Skilled Craft	853	35	41	
Service Maintenance	380	137	20	
State Totals:	12,082	5,953	410	

		New Hires			Rehires		
EEO Category	Total	Female	Minority	Total	Female	Minority	
Official and Administrators	43	22	0	9	4	1	
Professionals	517	262	1	120	68	4	
Technicians	199	149	0	64	44	3	
Protective Service	119	28	0	22	4	1	
Paraprofessionals	102	74	1	23	16	2	
Office/Clerical	119	102	1	28	23	0	
Skilled Craft	35	4	0	7	0	0	
Service Maintenance	62	33	1	10	6	2	
State Totals:	1,196	674	4	283	165	13	

		Transfers			Terminations			
EEO Category	Total	Female	Minority	Total	Female	Minority		
Official and Administrators	52	14	0	101	35	1		
Professionals	237	136	2	653	376	35		
Technicians	82	69	3	264	177	7		
Protective Service	18	0	0	119	25	3		
Paraprofessionals	151	97	15	131	89	9		
Office/Clerical	28	23	1	116	97	4		
Skilled Craft	11	0	0	70	4	4		
Service Maintenance	15	6	0	93	48	7		
State Totals:	594	345	21	1,547	851	70		

<sup>\*</sup> Based on calendar year.

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM WORKFORCE SUMMARY BY EEO CATEGORY AS OF 1/23/2006

EEO-4 Category 1	Official and Administrators	
		Percentages
Total Emplo	oyees: 1,125	
Males:	751	66.76%
Females:	374	33.24%
Minorities:	22	1.96%
Age 40+:	1,009	89.69%
EEO-4 Category 2	Professionals	
		Percentages
Total Emplo	oyees: 6,212	
Males:	2,978	47.94%
Females:	3,234	52.06%
Minorities:	194	3.12%
Age 40+:	4,676	75.27%
EEO-4 Category 3	Technicians	
		Percentages
Total Emplo	oyees: 2,024	
Males:	605	29.89%
Females:	1,418	70.06%
Minorities:	68	3.36%
Age 40+:	1,428	70.55%
EEO-4 Category 4	Protective Service	
		Percentages
Total Emplo	WAAS' 070	Č
-	oyees: <b>878</b> 758	86.33%
Males:	120	13.67%
Females: Minorities:	27	3.08%
Age 40+:	494	56.26%
EEO-4 Category 5	Paraprofessionals	
		Percentages
Total Emplo	oyees: 546	. 5.55
Males:	209	38.28%
Females:	337	61.72%
Minorities:	29	5.31%
Age 40+:	355	65.02%

### STATE OF MONTANA DEPARTMENT OF ADMINISTRATION - STATE EEO PROGRAM WORKFORCE SUMMARY BY EEO CATEGORY AS OF 1/23/2006

		Percentages	
Total Employees:	1,041		
Males:	218	20.94%	
Females:	823	79.06%	
Minorities:	39	3.75%	
Age 40+:	704	67.63%	
EO-4 Category 7 Skilled Cra	aft		
		Percentages	
Total Employees:	1,118		
Males:	1,069	95.62%	
Females:	49	4.38%	
Minorities:	49	4.38%	
Age 40+:	902	80.68%	
EO-4 Category 8 Service M	aintenance		
		Percentages	
Total Employees:	602		
Males:	384	63.79%	
Females:	217	36.05%	
Minorities:	28	4.65%	
Age 40+:	434	72.09%	

State Totals		Percentages
		reiceillages
Males:	6,972	51.47%
Females:	6,572	48.52%
Minorities:	456	3.37%
Age 40+:	10,002	73.84%
Total Employees:	13,546	

#### STATE OF MONTANA LABOR RELATIONS STATUS REPORT

February 2006

#### **Bargaining Units by Agency**

	Bargaining Unit	Description	Pay Plan*	Number of Employees
Department of Admin	istration			
Laborers International Union	026-General Services Division	Maintenance employees	62	6
Laborers International Union	TBD-General Services Division	Groundskeepers	20	4
Montana Public Employees Association	064-Public Employees Retirement Administration	All eligible employees	20	22
Pacific Northwest Council of Carpenters	045-General Services Division	Painters	62	3
Pacific Northwest Council of Carpenters	076-General Services Division & Montana Historical Society	Carpenters	62	2
Total	·			37
Department of Agricu	Ilture			
Montana Public Employees Association	041-Department of Agriculture	All eligible employees	60 68	67
Total	Agriculture	employees	00	67
Department of Correct	ctions			
MEA-MFT	005-Montana State Prison	All eligible employees	20	468
MEA-MFT	015-Probation and Parole	Certain employees	20	170
MEA-MFT	016-Montana Womens Prison	Custody employees	20	57
MEA-MFT	051-Pine Hills Youth Correctional Facility	Teachers	64	13
MEA-MFT	087-Riverside Youth Correctional Facility	All eligible employees	20 64	20
Montana Public Employees Association	068-Pine Hills Youth Correctional Facility	Custody employees	20	79
Montana Public Employees Association	069-Pine Hills Youth Correctional Facility	Professional employees	20	6
MSP Craft Council	012-Montana State Prison	Trade and craft	62	11
Total		employees		824
Department of Enviro	nmental Quality			
Montana Public Employees Association	034-Department of Environmental Quality	All eligible employees	20	250
Total	guany	5pi0,000		250

			Pay	Number of
	Bargaining Unit	Description	Plan*	Employees
Department of Figh M	lidita 9 Darka			
Department of Fish, W	073-Biologists	Biologists	20	113
Montana Public Employees	040-Game wardens	Game wardens	20	81
Association				404
Total				194
Montana Historical So	ociety			
Pacific Northwest Regional	076-General Services and	Carpenters	62	1
Council of Carpenters MEA-MFT	Montana Historical Society 066-Montana Historical	All eligible	60	45
	Society	employees	00	
Total				46
Department of Justice	<u> </u>			
Montana Public Employees	030-Motor Vehicle Division,	All eligible	60	35
Association	Title and Registration Bureau	employees		
Montana Public Employees	036-Highway Patrol Division	Highway patrol	20	155
Association	040 Divinion of Oviminal	officers	20	00
Montana Public Employees Association	048-Division of Criminal Investigation	Criminal investigators	20	26
Montana Public Employees	050-Motor Vehicle Division,	All eligible	60	75
Association Montana Public Employees	Drivers Examination 078-Highway Patrol Division,	employees Communications	60	30
Association	· · · · · · · · · · · · · · · · · · ·	systems operators		
Total				321
Department of Labor	and Industry			
Labor Appeals Union	071-Employment Relations	Hearings officers	20	8
Montana Public Employees	Division 038-Department of Labor	Certain employees	20	480
Association	and Industry	Contain omploy coo	20	
Total				488
Department of Military	, Δffairs			
Great Falls Firefighters	009-Great Falls Airport	Firefighters	20	24
Association MEA-MFT	086-Montana Youth	All eligible	20	35
IVILA-IVII I	Challenge	employees	20	33
International Brotherhood of	080-Air National Guard	Maintenance	62	10
Teamsters <b>Total</b>		employees		69
•	Resources and Conso			
International Association of Machinists	046-Forestry Division	Mechanics	62	10
Montana Public Employees	084-DNRC Land Offices	Administrative	20	22
Association <b>Total</b>		support		32
IJIAI				32

	Bargaining Unit	Description	Pay Plan*	Number of Employees
Board of Public Educ				
MEA-MFT	072-Montana School for the Deaf and Blind	Professionals	60	69
United Food and Commercial Workers	082-Montana School for the Deaf and Blind	Care and service employees	60	22
Total				91
Donartment of Bublic	Health and Human Se	arvicas		
American Federation of State,	003-Montana		60	106
County and Municipal Employees	Developmental Center	Care and service employees	60	196
American Federation of State, County and Municipal Employees	004-Montana Chemical Dependency Unit	Care and service employees	60	21
MEA-MFT	061-Central Office	All eligible	20	554
		employees	60	
		' '	62	
			68	
MEA-MFT	065-Montana Chemical Dependency Center	Counselors	60	8
MEA-MFT	057-Montana	Professional	60	15
	Developmental Center	employees		
MEA-MFT	023-Montana State Hospital	Care and service	60	232
MEA-MFT	024-Montana State Hospital	employees Professionals and	60	62
WEA-WE	024-Montana State Hospital	Licensed Practical Nurses	64	02
MEA-MFT	070-Montana Veterans	Care and service	60	112
	Home	employees	62	
Montana Developmental	007-Montana	Trade and craft	62	9
Center Craft Council	Developmental Center	employees		
Montana Nurses Association	013-Montana State Hospital	Registered nurses	60	44
Montana Nurses Association	054-Public Health and Safety Division	Public health nurses	60	6
Montana Nurses Association	075-Montana Veterans Home	Registered nurses	20	14
Montana Public Employees	019-Quality Assurance	All eligible	20	217
Association	Division	employees	60	
			68	
Montana Public Employees Association	042-Child and Family Services Division; Human Service Offices	All eligible employees	60	250
Montana Public Employees Association	052-Child and Family Services Division	Social workers	20 60	214
Montana Public Employees	059-Montana Mental Health	Care and service	60	99
Association Warm Springs Craft Council	Nursing Care Center 008-Montana State Hospital	employees Trade and craft	62	27
Total		employees		2080
000	and an			
Office of Public Instru				
Montana Public Employees	063-Office of Public	All eligible	60	134
Association <b>Total</b>	Instruction	employees	68	134

		<b>.</b>	Pay	Number of Employees
	Bargaining Unit	Description	Plan*	Employees
Department of Reven	ue			
Montana Public Employees Association	031-Liquor Warehouse	All eligible employees	62	7
MPEA/MEA-MFT Local 4993	006-Department of Revenue	Certain employees	60 68	420
Total				427
Montana State Fund				
Montana Public Employees Association	067-Montana State Fund	All eligible employees	65	217
Total		empley dec		217
Department of Transp	oortation			
American Federation of State,	001-Department of	Certain trade and	20	487
County and Municipal Employees	Transportation; Maintenance Division	craft employees	62	
Montana Public Employees Association	035-Department of Transportation	All eligible non- maintenance employees	20	821
Public Employees Craft	002-Department of	Certain trade and	20	412
Council	Transportation; Maintenance Division	craft employees	62	
Total				1720
Grand Total				6990

#### STATE OF MONTANA LABOR RELATIONS STATUS REPORT

February 2006

#### **Bargaining Units by Labor Organizations**

Department	Bargaining Unit	Pay Plan*	Number of Employees
American Endoration of Stat	to County 9 Municipal Employe	00 (AE	COME)
Department of Public Health and	te, County & Municipal Employer 003-Montana Developmental Center Care	es (AF. 60	196
Human Services	and Service		-
Department of Public Health and Human Services	004-Montana Chemical Dependency Care and Service	60	21
Department of Transportation	001-Maintenance Division; Trade and	20	487
Total	Craft Employees	62	704
Great Falls Firefighters Ass			
Department of Military Affairs <b>Total</b>	009-Great Falls Airport Firefighters	20	24 <b>24</b>
International Association of Department of Natural Resources and		62	10
Conservation	040-Forestry Division Mechanics	02	10
Total			10
International Brotherhood o	f Teamsters		
Department of Military Affairs	080-Air National Guard Maintenance	62	10
Total	Employees		10
Total			10
Laborers International Union	n		
Department of Administration	026-General Services Division maintenance employees	62	6
Department of Administration	TBD-General Services Division	20	4
Total	groundskeepers		10
Total			10
Labor Relations and Appeal	s Union		
Department of Labor and Industry	071-Employment Relations Division	20	8
Total	hearings officers		8
MEA-MFT			
Department of Corrections	005-Montana State Prison; all eligible	20	468
	employees	64	
Department of Corrections	016-Montana Womens Prison; custody employees	20	57
Department of Corrections	051-Pine Hills Youth Correctional Facility teachers	64	13
Department of Corrections	015-Probation and parole; certain	20	170
	employees		

Department	Bargaining Unit	Pay Plan*	Number of Employees
Department of Corrections	087-Riverside Youth Correctional Facility; all eligible employees	20	20
Department of Fish, Wildlife and Parks	073-Biologists	20	113
Montana Historical Society	066-Montana Historical Society; all eligible employees	60	45
Department of Military Affairs	086-Montana Youth Challenge Program; all eligible employees	20	35
Board of Public Education	072-School for the Deaf and Blind professionals	60 61	69
Department of Public Health and	061-Central office employees	20	554
Human Services	• •	60	
		62 68	
Department of Public Health and Human Services	057-Montana Developmental Center professionals	60	15
Department of Public Health and Human Services	065-Montana Chemical Dependency Center counselors	60	8
Department of Public Health and Human Services	023-Montana State Hospital care and service employees	60	231
Department of Public Health and	024-Montana State Hospital professional	60	62
Human Services	employees and licensed practical nurses	64	
Department of Public Health and	070-Montana Veterans Home care and	60	112
Human Services	service employees	62	
Total			1972
Montana Developmental Cer	nter Craft Council		
Department of Public Health and	007-Montana Developmental Center trade	62	9
Human Services Total	and craft employees		9
<b>Montana Nurses Association</b>	n		
Department of Public Health and	054-Public Health and Safety Division	60	6
Human Services	public health nurses		
Department of Public Health and	013-Montana State Hospital registered	60	44
Human Services	nurses		
Department of Public Health and Human Services	075-Montana Veterans Home registered nurses	20	14
Total			64
Montana Public Employees	Association		
Department of Administration	064-Montana Public Employees	20	22
Department of Administration	Retirement Administration; all eligible	20	22
Department of Agriculture	employees 041-Department of Agriculture; all eligible	60	67
Department of Agriculture	employees	68	07
Department of Corrections	068-Pine Hills Youth Correctional Facility custody employees	20	79
Department of Corrections	069-Pine Hills Youth Correctional Facility professional employees	20	6
Department of Environmental Quality	034-Department of Environmental Quality; all eligible employees	20	250
Department of Fish, Wildlife and Parks	040-Game wardens	20	81
Department of Justice	030-Motor Vehicle Division, Title &	60	35
•	Registration Bureau; all eligible employees		
Demonstrate to the time	036-Montana Highway Patrol; patrol	20	155
Department of Justice			

Department	Bargaining Unit	Pay Plan*	Number of Employees	
Department of Justice	048-Division of Criminal Investigations criminal investigators	20	26	
Department of Justice	050-Motor Vehicle Division driver examiners and aides	60	75	
Department of Justice	078-Montana Highway Patrol communications systems operators	60	30	
Department of Labor and Industry	038-Department of Labor and Industry; certain employees	20	480	
Department of Natural Resources and Conservation	084-Land office administrative support employees	20	22	
Office of Public Instruction	063-Office of Public Instruction; all eligible employees	60 68	134	
Department of Public Health and Human Services	019-Quality Assurance Division; all eligible employees	20 60 68	217	
Department of Public Health and Human Services	042-Child and Family Services Division; human service employees	60	250	
Department of Public Health and Human Services	052-Child and Family Services Division; social workers	20 60	214	
Department of Public Health and Human Services	059-Montana Mental Health Nursing Care Center care and service employees	60	99	
Department of Revenue Montana State Fund	031-Liquor Warehouse employees 067-Montana State Fund; all eligible	62 65	7 217	
Department of Transportation	employees 035-Department of Transportation; all	20	820	
Total	eligible non-maintenance employees		3286	
	Association/MEA-MFT Local 499	3		
Department of Revenue	006-Department of Revenue; certain employees	60 68	420	
Total	. ,		420	
Montana State Prison Craft Council  Department of Corrections  012-Montana State Prison trade and craft 62  11				
·	employees	02		
Total			11	
Pacific Northwest Regional ( Department of Administration	Council of Carpenters 045-General Services Division painters	62	3	
Department of Administration and the	076-General Services Division and	62	3	
Montana Historical Society <b>Total</b>	Montana Historical Society carpenters		6	
Public Employees Craft Cou Department of Transportation	002-Department of Transportation; certain	20	412	
Total	trade and craft employees	62	412	
United Food and Commercial Workers				
Board of Public Education	082-Montana School for the Deaf and	60	22	
Total	Blind care and service employees		22	

Department	Bargaining Unit	Pay Plan*	Number of Employees
Warm Springs Craft Council Department of Public Health and Human Services	008-Montana State Hospital trade and craft employees	62	27
Total	craft employees		27
Grand Total			6990

#### Pay Plan Codes:

20-Broadband pay

60-Statewide pay plan 61-Exempt from classification

62-Blue collar pay plan

64-Teachers pay plan

67-State Fund pay plan

68-Engineers and information technology pay plan